



**DEPARTMENT OF BIOMEDICAL ENGINEERING  
QUALIFYING EXAMINATION EVALUATION FORM**

Student: \_\_\_\_\_ Date of QE: \_\_\_\_\_

Research Advisor(s): \_\_\_\_\_ Chair of QE Committee: \_\_\_\_\_

In order to assist the Department of Biomedical Engineering with recording the outcome of the student's Qualifying Examination (QE), we kindly request that the Research Advisor and the Chair of the QE Committee complete this form.

**INSTRUCTIONS:**

Research Advisor(s) – At least one week before the exam, complete the first section and email the form to the Chair of the QE Committee.

Chair of QE Committee – After consulting with other committee members after the exam, complete the second section and email the form to Maria Steele (msteele@umich.edu). Maria will then email a copy of the form to the student.

**TO BE COMPLETED BY THE RESEARCH ADVISOR(S):**

Brief summary of the student's academic and research performance.

**TO BE COMPLETED BY THE CHAIR OF THE QE COMMITTEE:**

Brief summary of the student's performance at the QE and recommendation to the student.

Decision of the QE Committee (select one):

**Pass** – The student has made sufficient progress and demonstrated sufficient knowledge to carry out proposed dissertation work. There is no major concern regarding proposed dissertation work and the associated timeline. The committee unanimously agrees that the student will be advanced to the PhD candidacy without any additional requirements.

**Conditional Pass** – The student has demonstrated sufficient potential to carry out the proposed dissertation work. However, there is deficiency in the student's progress, knowledge, skills, or the QE proposal. The deficiency can be addressed within a short period of time. The student will be advanced to the PhD candidacy when the deficiency is addressed within the timeline required by the committee. **Please list the deficiency(s) and the timeline to address the deficiency(s).**

**Fail** – The student has displayed major deficiencies in the progress, knowledge, and/or the proposed work. The committee believes that the student is not suited to conduct the proposed PhD work at the current state. The student is allowed to take QE up to two times if the committee allows. **Please list the major deficiencies and recommend whether the student can be given a second chance to take the QE.** If this is already the second QE, the student will be discontinued from the BME PhD program.