

DEPARTMENT OF BIOMEDICAL ENGINEERING

PETITION FOR COURSE SUBSTITUTION IN THE UNDERGRADUATE CURRICULUM

The Department of Biomedical Engineering at the University of Michigan requires that students complete a set of Core and Elective courses to obtain an undergraduate degree. Requests for course substitutions must be described and justified using this petition form. Petitions will be evaluated by the Undergraduate Education Committee (UEC) of the Department of Biomedical Engineering (BME). Incomplete or incorrect forms may be returned to the student and may cause a delay in evaluation.

Please complete all form fields in this document, then forward from your UMich Email account to Ms. Susan Bitzer (sbitzer@umich.edu). The UEC meets several times per academic year and will evaluate petitions in a timely manner.

Student Name: _____ **UMID Number:** _____

Date of Petition: _____ **Semester Affected:** _____

Type of substitution requested:

Core Course Concentration Requirement Concentration Elective

Description of course substitution. For Core and Concentration Requirement substitutions, state which class is being removed and which class is being added (syllabi must be provided). For addition of a Concentration Elective, list the course to be added and the Instructor. For all courses, include the department designation (e.g. BiomedE450), title of course and the number of credits.

Concise justification for course substitution. Describe briefly why the substitution meets your educational goals and the departments requirements. Please see Notes on following page.

DEPARTMENT OF BIOMEDICAL ENGINEERING

NOTES ON COURSE SUBSTITUTIONS:

- For Core Course and Concentration Requirement substitutions, the syllabus for both the removed and added course must be appended.
- For addition of Concentration Electives, the syllabus for the added course must be appended.
- Requests to use BME490 Directed Research as a Concentration Elective must be accompanied by a description of the research project and what the student has/will learn from it.
- Course substitutions should be based on your educational objectives. Scheduling conflicts in and of themselves are not acceptable justification for course substitutions.

Other information and/or listing of appended documents. Provide any other information that is pertinent to this petition, and list the appended documents.

TO BE COMPLETED BY THE UEC

NOTES:

EVALUATION:

APPROVED

NOT APPROVED

SIGNATURES:

	Printed Name	Signature	Date
Student Advisor:	_____	_____	_____
UEC Chair:	_____	_____	_____